

To: Hong Leong Finance Limited  
16 Raffles Quay #01-05, Hong Leong Building  
Singapore 048581  
(HLF)

Date:

From:

(Company)

### **ACCOUNT OPERATING MANDATE**

#### **1. Authority to open a Fixed Deposit Account / Business Current Account / Fixed Deposit Account and Business Current Account<sup>1</sup>**

(a) We hereby request and authorise HLF to open a Fixed Deposit Account / Business Current Account / Fixed Deposit Account and Business Current Account (the **Account(s)**)<sup>2</sup> on HLF's Terms and Conditions Governing Accounts and Services (the **Terms and Conditions**), which have been made available to us for review, and which we acknowledge may be amended and/or supplemented from time to time.

(b) We hereby confirm that:

(i) we have reviewed and unconditionally accept the Terms and Conditions; and

(ii) the entry by us into any agreement and/or other document in connection with the opening of the Account(s) has been duly approved.

#### **2. Resolutions of Board of Directors**

We hereby certify that the directors' resolutions in writing of the Company have been duly passed on \_\_\_\_\_(date) in respect of the opening of the Account(s) with HLF, and the original certified true extract of the said directors' resolutions of the Company passed on \_\_\_\_\_(date) is annexed hereto for the purpose of this account operating mandate.

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<sup>1</sup> delete as appropriate

<sup>2</sup> delete as appropriate

### 3. Authorisation List

We hereby confirm that the signatures set opposite their respective names in the table below (the **Authorisation List**) are those of all of the officers<sup>3</sup> and other persons of the Company authorised to operate the Account(s) (each an **Authorised Signatory**), that such signatures are the genuine signatures of such persons and that such signatures shall serve as the specimen signatures of each of such persons.

Name of Authorised Signatory	Designation	Specimen Signature

### 4. Changes to the Authorisation List

We hereby confirm that we will notify HLF immediately in writing signed by any \_\_\_\_\_ (number) Authorised Signatory(ies) of any changes which may from time to time be effected in respect of the Authorisation List and HLF shall be entitled to act on any such notice, and that until receipt of such notice HLF may continue to treat the Authorisation List as correct.

### 5. Authority to HLF

We hereby confirm that HLF be authorised and instructed to honour and comply with:

- (a) where applicable, all cheques expressed to be drawn, signed, accepted, indorsed or made by or on behalf of the Company, drawn upon or addressed to or made payable at HLF whether the Business Current Account is in credit or in debit or may become overdrawn in consequence or otherwise but without prejudice to HLF's right to refuse to allow any overdraft provided the same is signed by any \_\_\_\_\_ (number) Authorised Signatory(ies); and<sup>4</sup>
- (b) any orders to withdraw any or all money on the Account(s) or any other account or accounts of the Company with HLF provided that the same is signed by any \_\_\_\_\_ (number) Authorised Signatory(ies).

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<sup>3</sup> Note: An "officer" of the Company refers to a director or secretary of the Company.

<sup>4</sup> Note: Paragraph 5(a) only applies to Business Current Accounts and should be deleted if a Business Current Account is not being opened.

## 6. Statements of account

We hereby confirm that the Company will examine and verify the debit and credit entries in the statement of accounts, transaction records, electronic statements, deposit slips, or other statements or advices supplied by HLF, and to immediately report any discrepancies or errors in such documents to HLF in writing within ten (10) days of receiving the relevant document, or, if made available to the Company electronically, the date of the relevant documents. If the Company fails to report any discrepancies or errors, (i) all entries shown in the relevant documents shall be deemed correct and shall be conclusive and binding on the Company without further proof and (ii) HLF shall be free from all claims in respect of the entries shown in the relevant documents.

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Name:  
DIRECTOR  
For and on behalf of the Company

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Name:  
DIRECTOR/SECRETARY  
For and on behalf of the Company

**ANNEX**

**CERTIFIED TRUE EXTRACT OF DIRECTORS' RESOLUTIONS**