



Update/Change of Personal Particulars Form

To: Hong Leong Finance Limited (Registration No.: 196100003D)
16 Raffles Quay #01-05 Hong Leong Building Singapore 048581

\*Please tick the relevant boxes

- Please visit any Hong Leong Finance Limited branch with your NRIC/Passport if thumbprint is used.
Your request will be processed within 7 working days upon receipt of your form. For individuals, all correspondence will be sent to your NRIC Address unless otherwise instructed.
Please call our Customer Service Centre at 65796777 if you have any queries.

PERSONAL PARTICULARS

Form section for personal particulars including fields for Full Name, NRIC/Passport No., Marital Status, Residential Address, Mailing Address, Residential Status, Occupation, Home/Office Tel, HP/Fax No., Annual Income, and Email Address.

FOR CHANGE OF ADDRESS USE

Section for address change with instructions and checkboxes for 'All my accounts' or 'Only these accounts', followed by account number fields.

AUTHORISATION & AGREEMENT

I agree that Hong Leong Finance Limited may verify my signature against the same in Hong Leong Finance Limited's records and may effect the change(s) for all my account(s) and service(s) even though the signature on record for one account may differ from that/those on record for another account.

Customer signature line and 'Authorised Signature / Date' field.

FOR INTERNAL USE ONLY

Internal use section with signature verification fields for 'Signature Verified/Witnessed By', 'Processed By', and 'Approved/Reviewed By', plus a checkbox for 'Courier to' and a department/account number field.

^Please fill in all the relevant field(s)